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South Dakota Music Education Association

Approved Meeting Minutes

August 26th, 2017

Williams Elementary School, Mitchell, SD

10:00 AM

Board Members Present: Deb Rohrer, Rogene Brown, Mike Bossman, Laura Schenk, Colby Schuck, Jaime Kessler, Wendy van Gent, Kim Bruguier, Bethany Amundson, Paul Schilf, Kim Bogart, Kari Owens, Jon Bakken, Todd Carr, Spencer Wahl, Angela Larson, Erin McFarland, Vicki Hyder

Board Members Absent: Char Cade, Beth Neitzert, Kristen Dunlap, Andrea Harstad

President Rohrer called the meeting to order at 10:09 am.

Changes/Additions to the Agenda: Secretary report will be presented after lunch.

Motion by van Gent, second by Bruguier to accept the agenda. Motion Carries.

President Report –

Rohrer led discussion on meeting norms and executive board meeting decorum. Board members should be working on updated Policy & Procedure Manual information for specific positions. Once completed send to Rohrer.

Submission for SD Musician articles are due September 8th. New board members need to submit their high-resolution headshot to Rohrer for this publication.

Rohrer, Bruguier, and Schilf will be attending the North Central Division meeting on September 22nd & 23rd in Madison, Wisconsin.

Motion by Schenk, second by van Gent to approve travel for the Executive Director, President, and President Elect to attend the North Central Division meeting in September. Motion Carries.

Treasurer's Report-

Schenk presented on voucher and deposit guidelines. Schenk created separate voucher and deposit forms that need to be used by board members for applicable events. These forms are located on the SDMEA website.

Schenk suggested that we create guidelines for who gets per diem and when. Schenk recommended that we use the SD State Guidelines to structure per diem for our board and organization. Discussion was held.

Schenk will create a policy for our board and organization regarding per diem and present at the October board meeting.

Motion by Schenk, second by Brown to approve use of the federal rate for travel to the North Central Division Conference and for future out of state travel. Motion carries.

Schenk presented on SDMEA's finances for the fiscal year. We are in the black for the fiscal year by \$13,499.83.

Executive Director Report-

Schilf presented on interpretation of the conflict of interest form and asked that all board members sign and return this form.

President Elect Report-

Bruguier presented on her role on the Advocacy Leadership Force and implementation of ESSA at the state level. There is presently a movement to get music education included in the wording for ESSA at the state level.

Motion by Brown, second by van Gent for SDMEA to cover the 2 day hotel room, conference attendance fee, and mileage for the President-elect to attend and present at the National Conference Grassroots Session in Dallas. Motion Carries.

Bruguier presented on the summer session. There were 30 attendees and 26 of those attendees took the session for credit. Discussion was held on ideas for next year's summer session. Brown suggested that we do next year's summer session in Mitchell again.

*Lunch break at 11:41 am. Meeting resumed at 12:05.

Bruguier presented on the joint meeting between SDMEA, SDBA, ACDA, ASTA in regards to the idea of a joint State Music Conference in Pierre, SD. Discussion was held. Bruguier suggested that the board put forth an official statement in regards to this idea.

Motion by Schenk, second by Brown that we are open to more dialogue and discussion with other organizations about conferences and events. Motion carries.

The board performed the annual review of stipend amounts for the Executive Director, Treasurer, Webmaster, and SD Musician Editor. Discussion was held.

Motion by Brown, second by van Gent that for the fiscal year of 2017/18 all of the stipend amounts for Executive Director, Treasurer, Webmaster, and SD Music Editor stays the same for the next fiscal year. Motion carries.

Motion by Brown, second by Owens to amend the previous motion and that the Executive Director will stay at \$2,400, the Treasurer will be increased to \$2,400, the Webmaster will stay at \$2,000 and SD Music Editor will stay at \$2,400 for the next fiscal year. Motion carries.

Awards Report-

Bogart presented the 2017 award nominations received for the Outstanding Young Music Educator Award, Distinguished Service to Music Award, Distinguished Administrator Award, Participation Awards, and Years of Service Awards.

Bogart has created a google form for award nominations for next year and beyond. Bogart will send emails to the award recipients and their administrators informing them of their awards.

Orchestra Report-

Bakken reported on MS All State Orchestra. This event will be held at Rapid City Central High School on Feb. 23rd & 24th. The director will be Luis Viquez from USD and the audition window will be November 1st – December 1st. This event will be held in conjunction with the South Dakota String Teacher Conference. Bakken is waiting to hear about the cost of the facility rental.

Choral Report-

Larson will report at the October board meeting.

Middle School Band Report –

Rohrer presented for Harstad on Middle School All-State Band. Dr. Christopher Unger will direct the 2018 Honor Band and Mrs. Mary Cogswell will direct the 2018 Festival Band. The 2018 MSASB will be held on Mar 2-3, 2018 at T.F. Riggs High School in Pierre.

Collegiate & NMTP Report –

van Gent is looking for suggestions in regards to getting more collegiate members and chapters involved with SDMEA.

New teachers are still able to attend the conference at a reduced rate.

van Gent will include SMTE in the SDMEA Manual/Bylaws.

This year's State Music Conference will include the first annual research poster session and she is actively looking for educators to share their research.

Middle School Vocal Report-

McFarland presented on the All-State Chorus and Orchestra t-shirt design options. The board decided that the 2-color design option would be the best choice.

Band Report-

Wahl presented on MSASJB which will be held in Mitchell with no facility use cost. Hotels and judges are lined up and audition materials are in progress.

Tri-M Report-

Amundson reported on our current Tri-M Chapters, which are Huron, Pierre, and Tea. Madison, Brandon Valley, and Mitchell are all interested in starting chapters in the fall. Amundson will continue to reach out to lapsed chapters to encourage membership renewal and will work on ways to encourage more schools to take part.

Exhibits/Webmaster/Historian Report-

Bossman will add a collegiate section to the SDMEA website. Bossman brought up the idea of having a discussion section added to the website. Discussion was held.

Retired Report-

Rohrer reported for Cade. Cade's advertising has been successful as we have been able to get in contact with more newly retired music educators.

Elementary Report-

Owens introduced Elementary Chair- Elect Vicki Hyder. Owens presented on preparations that are in progress for Elementary Honor Choir. The risers will be arriving at the Exhibit Hall on Friday, October 27th and Owens is requesting help with set-up.

SDPB is no longer selling the DVD's of their recording of the Elementary Honor Choir Concert. Owens will contact SDPB about renewing our contract and will refer them to Schilf.

Amundson and Hyder will help sell tickets from 2:00 – 3:30 pm for Elementary Honor Choir.

Owens has secured a director for each location for 2018 Festival Choir.

Membership Chair Report-

Schuck reported that SDMEA membership is up and sending individual membership renewal emails has been successful.

State Music Education Conference 2017 Items

Brown reported on the schedule for the 2017 State Music Conference. NAFME President Denise Odegaard will be our keynote speaker and Vocal Trash will be our headliner.

Brown requested that board members sign up for times to work at the conference.

Carr indicated that the registration for the conference is now available on the website.

Bossman has had 15 exhibitors commit to the conference, which is fewer than normal.

Secretary Report-

Meeting minutes can be viewed at <http://sdmea.net/about/meeting-minutes/>.

Motion by Bruguier, second by Brown to approve May 20th, 2017 meeting minutes. Motion carries.

Submit additions to the E-newsletter by the 15th of each month: sdmea@sdmea.net

Motion by Schenk, second by Bossman to adjourn the meeting. Motion carries. Meeting adjourned at 2:13 pm.

Next meeting: October 28th, 2017; 7:00 am, Sioux Falls Convention Center

Submitted by Kessler, August 26th, 2017

